



– Letter of intent which identifies the position being sought, why it is being sought, what contributions you can make in that office, and information detailing how you meet the above basic qualifications. Highlight band and fraternity experience. Candidates should make it clear in their letter of intent whether they would be available to be nominated into a position other than the primary one indicated by their letter of intent.

Brothers of Kappa Kappa Psi National Honorary Band Fraternity,

A good friend and brother of Kappa Kappa Psi suggested that I run for the Board of Trustees to provide leadership to our great fraternity. After some intense thought, I am extremely pleased to announce my candidacy for the open seat on the Board of Trustees. The reason I am submitting my application is because I possess the leadership skills to improve the Kappa Kappa Psi fraternity. I feel that now is a good time for me to offer my executive leadership, fraternal experience, expertise, and further my dedication to our fraternity by serving in this capacity. I am very excited about this opportunity!

I was initiated in the Zeta Eta chapter at South Carolina State University located in Orangeburg, South Carolina on February 25, 1997. I was an active member from 1997-2000 serving in different offices including Zeta Eta chapter President, Vice President, Historian, and section leader of the percussion section. Additionally, I was an active member of the Zeta Upsilon chapter at Troy State University during my graduate studies and served as an elected officer-the Southeast District Member-at- Large. I am a life member of Kappa Kappa Psi and a member of the Atlanta Alumni Association.

I received a bachelor's degree from Winthrop University (2001) with a major in Communication Disorders and Social Sciences; a master's from Troy State University (2004) in Business Management, Leadership and Organizational Effectiveness; and a doctorate degree from Nova Southeastern University

(2009) in Higher Education Leadership. Additionally, I have completed post doc studies at Harvard University (2011).

– Resume/Vita.

Attached

– 3 letters of recommendation (maximum of 5), one of which should be within the applicant’s profession.

Attached

– A campaign statement and biographical profile for publication on the web site and the Election Newsletter to be available at the 2021 District Conventions and to individual chapters. A sample statement and biographical profile from a prior Election Newsletter can be obtained from the National Headquarters. – One photograph, suitable for print publication.

Campaign Statement/ Biography

Dr. Kevin James serves as the 19th President of Morris Brown College, a historically Black college located in Atlanta, Georgia. This college is infamous as the rival band in the blockbuster band movie, Drumline. In this role he leads as CEO and is responsible for leadership and management of all aspects of college operations and responsible for the development and execution of the vision and strategic direction for the college in concert with the Board of Trustees. Under Dr. James leadership, the institution is tracking to make history as the first Historically Black College (since 1837) to ever successfully regain its accreditation 20 years after losing it.

In his nearly 22-year career as a higher education administrator, executive business leader, and motivational speaker, Dr. Kevin James is committed to improving his community through education and empowerment. Additionally, he teaches doctoral courses and serves as a Senior Dissertation Chair at the largest Christian school in the country, Grand Canyon University.

His leadership experiences would serve well as a member of the Board of Trustees as highlighted below:

EXECUTIVE SUMMARY

- College President
- Former CEO, 100 Black Men of America Inc.
- College Professor- Dissertation Chair
- Higher education and business executive for higher education institutions and nonprofit organizations
- Professional higher education experience having served in several capacities ranging from classroom instruction to executive administrative roles at various collegiate institutions ranging from an Ivy League to HBCUs and non-profit colleges
- Specialties: executive leadership, adult and educational leadership, nonprofit leadership, management for higher education organizations, business management, fundraising, project management, events, leadership and organizational effectiveness, at-risk youth in urban communities, cultural anthropology, fraternal leadership

Student Affairs Direct Experience

- Student Affairs- Fraternal Organizations
- Staff Training & Leadership
- Strategic planning & Execution
- Student Behavior Modification
- Delivering Top-Rate Student Customer Service

ΚΚΨ

- Zeta Eta (ZH) Chapter, South Carolina State University--Initiated, February 25, 1997
- Active Member, Zeta Upsilon (ZY) Chapter, Troy State University
- Life Member #4105
- Active, Atlanta Alumni Association

ΚΚΨ Direct Experience

- President, Zeta Eta Chapter
- Vice President
- Elected Southeast District Officer, Member at Large
- Band Percussion Section Leader

DR. KEVIN E. JAMES

Email: kevinejames@hotmail.com

Executive Summary

*College President; Chief Executive Officer (CEO), Executive Director; overall executive competencies include nonprofit and for-profit leadership, academic affairs and senior higher education leadership; strategic planning & execution, external relationships, exclusive partnerships with C-level suites, access to a reservoir of invaluable relationships and contacts to corporate leaders in the local Atlanta market

*Over 21 years' experience as a College Dean (Herzing University, ITT Technical Institute, and Strayer University), Adult Professional and Continuing Studies Administrator, Executive Campus Director (Claflin University) and currently Senior Dissertation Chair (Grand Canyon University); extensive involvement with the development of faculty, staff, and students, and shareholders

Employment

President

February 2019- Present

Morris Brown College, Atlanta, Georgia

- The President is the chief executive officer of Morris Brown College and reports to the Board of Trustees, while working collaboratively with the Morris Brown National Alumni Association, the Morris Brown College Foundation, along with other constituents; responsible for leadership and management of all aspects of college operations; responsible for the development of and execution on the vision and strategic direction for the college in concert with the Board of Trustees required to ensure academic excellence.
- Serve the college and many constituents through leadership in the development and communication of a comprehensive institutional vision; serve as the primary public face for Morris Brown College and responsible for active leadership role in building strong ties with internal and external stakeholders.
- Responsible for execution for all campus academic operations to include academic affairs, enrollment management, fiscal affairs, marketing, budgetary, fundraising, and student services.

Interim Chief Executive Officer (CEO)

January 2018- February 2019

100 Black Men of America Inc., Word Headquarters, Atlanta, Georgia

- Serve as chief executive of 100 Black Men of America Inc. leading 100 chapters, 10,000+ members, and the 125,000+ underrepresented black youth that are served, and, in partnership with the board, is responsible for the success of the organization to ensure the relevance to the community, the accomplishment of mission and vision, and the accountability to its diverse constituents.
- Oversee the day-to-day operations of the corporation, strategic planning, external relations, and fundraising initiatives; provide the leadership, management, and vision necessary to ensure that the corporation has the proper operational controls, administrative procedures, reporting procedures, and people systems in place to effectively grow the company and to ensure financial strength and operating efficiency.
- Assures program quality and organizational stability through development and implementation of standards and controls, systems and procedures, and regular evaluation.

EDUCATION

Grand Canyon University, Certificate, Dissertation & Committee Training	2017
Northcentral University, Certificate, Dissertation & Committee Training	2010
Harvard University, Certificate, Management Development/Inner Strengths of Successful Leaders	2011
Nova Southeastern University, <u>Doctor of Education, Higher Education Leadership</u>	2009
Troy State University, <u>M.S. Business Mgt., Leadership & Organizational Effectiveness</u>	2004
Winthrop University, <u>B.A. Communication Disorders & Social Sciences</u>	2001

December 10, 2020

To Whom It May Concern:

Please accept the following letter of reference for Dr. Kevin James. Dr. James and I worked together at a higher education institution for four years and it was an absolute pleasure.

Of particular importance to me in academia was Dr. James's team player mind-set, enthusiastic embrace of change, ability to work with minimal supervision, and unwavering commitment to exceeding student expectations. I regularly received unsolicited praise from students and faculty commending Dr. James's outstanding level of service, teaching, leadership ability, professionalism and follow-through. His strong interpersonal and communication skills have allowed him to develop good working relationships with both his colleagues and the corporate hierarchy.

I have the deepest personal and professional respect for Dr. James, and sincerely believe he has unique energy, optimism, passion, tireless creativity and work ethic. Dr. James is a hardworking, top-performing, higher education professional. He has my highest recommendation, and I am happy to furnish more details if you would like additional information. Thank you.

Kind regards,

Douglas Harris, Sr., M.Ed
Community Relations Manager
Western Governor University
208 Eclipse Drive
Murfreesboro, Tennessee 37129
Phone: (213) 258-9595
Email: doug.harris1@wgu.edu



Kappa Kappa Psi National Headquarters
401 E 9th Ave.
Stillwater, OK 74074-4704

December 8, 2020

To Whom It May Concern,

I hired Dr. Kevin James when he started with Strayer University in 2009 when he began as the Associate Campus Dean at our Verizon onsite program. Demonstrating outstanding leadership, he was quickly promoted to Campus Dean serving as Chief Academic Officer of the Columbus, GA campus since their opening in fall 2010. Dr. James was the glowing example of leadership as he hired and trained over 25 faculty who held terminal degrees and 14 staff. Under his leadership the campus grew exponentially.

Dr. James consistently gave to the university in terms of service to our students, faculty, and staff providing quality classroom and online instruction, workshops, trainings, mentoring, and coaching for staff, faculty, and students. He was greatly cherished by everyone at his campus for his ability to promote efficiency and effectiveness within all departments while maintaining a commitment to internal and external customer service. He created a campus culture that nurtured creativity and valued the contribution from all staff and faculty. Students eagerly waited to learn from the academically challenging yet compassionate and nurturing environment he created for the students, both at the campus and online. He consistently scored above 100% on all classroom observations and effectively trained his staff that also exceeded expectations on all observations.

Dr. James and his faculty received numerous awards of recognition for their excellence in teaching as well as service to the community and university including New Campus of the Year. He managed and leveraged resources and relationships to bring the best quality faculty and staff to the campus ensuring an excellent academic experience for his students. This was evidenced by the consistent high scores on loyalty surveys completed by both staff and students.

Dr. James is not only a mentor to his students but a coach to his colleagues. Serving as faculty mentor and trainer allowed his presence to permeate every aspect of the campus culture. During his five years at Strayer University, he brought a great warmth and genuine compassion for helping people to reach their highest potential. I was honored to work with him as he provided a solid foundation of transformational leadership at the campus.

It is my honor and privilege to recommend Dr. Kevin James and I am sure he would be a welcomed asset to the Kappa Kappa Psi Board of Trustees.

Sincerely,

Stephanie D. Hawkins, Ph.D.
Associate Provost, Academic Affairs
Phone: (443) 857-1962
sj.hawkins@yahoo.com

December 8, 2020

Kappa Kappa Psi National Headquarters
401 E 9th Ave.
Stillwater, OK 74074-4704

To Whom It May Concern:

It is an honor and with great esteemed pleasure that I write a letter of recommendation on behalf of Dr. Kevin E. James regarding his character fitness. Dr. James tenacious leadership allowed him to select qualified educators to teach students at Strayer University in Columbus, Georgia for over four years. Since his installment at the university as Dean, he assisted instructors to excel as administrative leaders at other Strayer University Campuses in the South Regional areas, and students to graduate from the university well equipped with Associate, Bachelor, and Master of Science Degrees as they continue to strive for "Par Excellence" in their perspective career fields.

Kevin James is very optimistic, encouraging, and motivating as a leader, who knows how to delegate and extract the best attributes out of students, staff, faculty, and administrators alike. If he is given an opportunity to prove his valuable worth ethic, he will become an asset on the Board for Kappa Kappa Psi Fraternity, like he was to Strayer University. I certainly believe the fraternity goals will expand, your goals achieved, and the effectiveness of the organization will increase with Dr. James as a member.

As a key leader, Dr. James is very business focused and oriented, professional, loyal and dedicated when making critical, but fair decisions regarding best practices, for any leading institutions of higher learning. Therefore, without reservations, I highly recommend Dr. James to be considered.

If you would like for me to provide you with additional information about Dr. James's character fitness, I may be contacted at (404) 447-0392, or at taramiller2005@yahoo.com.

Best regards,

Dr. Tara D. Miller
United States Army