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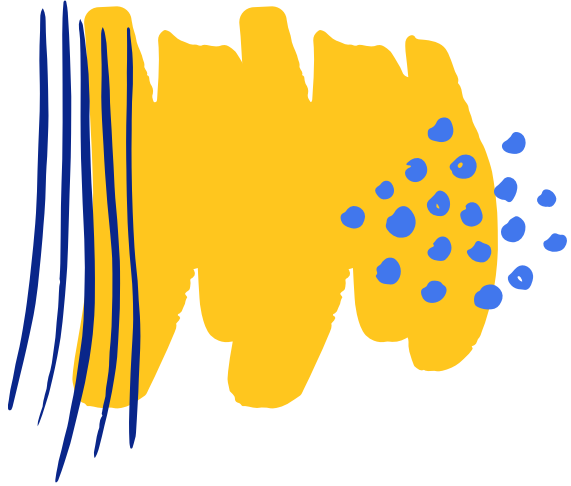
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Letter of Intent

Brothers of the Nominations Committee:

I humbly present myself for your consideration to become the next National President of Kappa Kappa Psi National Honorary Band Fraternity. I am deeply honored to lead the fraternity in this moment of our history, and with your help, I hope to be a sound steward of our organization. **I look forward to reCHARGING our Brotherhood by rededicating ourselves to the ritualistic values that are most sacred to our order.**

Since my initiation in 2003 at Lock Haven University of Pennsylvania, I have served the fraternity in a variety of roles, including Chapter President, District President, Colony Advisor, District and National Workshop Presenter, Committee Advisor, National Leadership Conference Presenter, National Committee member, 2017-2019 National Vice President for Student Affairs, and currently as 2019-2021 National Vice President for Colonization and Membership. In my most recent work as National VPCM, I have redesigned the colonization process by creating a new colonization webpage and handbook, updated the colonization application, added a band director interview as part of the colonization application vetting process, and expanded the colony advisor role to a team of diverse individuals to assist colonies through their colonization semester and through their first year as a chapter. I also provided hands on support for chapters on discipline status by utilizing a google doc for chapters to track their probation progress, communicating monthly with chapters, and facilitating workshops to help support chapters in improving their practices. With the help of Brother Co, we promoted National Hazing Prevention Week, creating resources that chapters could use to educate their members on hazing prevention practices. When COVID hit, I provided support to chapter VPMS through the creating virtual ritual workshops, and providing resources for chapters to move their recruitment and membership education class virtually. I also worked with the CFRs to create the virtual visit, which allows us to target our visits to chapters that needed help and created an opportunity for the first time for chapters to request a visit if they wished. **This biennium has been full of challenges, but I have strived to support our Brothers and student leadership as we navigated the unprecedented situation facing our organization.**

Professionally, I am employed as Director of Secondary Curriculum & Instruction for Bullard ISD, a 4A district of 2800 students and 350 employees in Bullard, Texas. Prior to this position, I have had a variety of roles in public education, including principal, assistant principal, instructional coach, and special education teacher. These professional opportunities afforded me valuable experience with curriculum and instruction, professional development, student and staff misconduct, policies, budgeting, and staff supervision; skills that are vital to the office of National President. My career has given me a wealth of knowledge that will enhance our work and interactions with Brothers, band directors, sponsors, and other musical organizations across the country.

These professional and fraternal roles have provided me a depth of understanding of our current operations and vision and I feel confident in my ability to effectively represent our fraternity. Thank you for your consideration of my candidacy to serve as the 48th National President of Kappa Kappa Psi. I am eager, prepared, and honored to continue my service on the National Council and to undertake the tremendous responsibility of leading our organization in *Our Second Century*. **To me, there is no greater gift than in answering the call to serve by continuing to advance the mission, vision, and values of Kappa Kappa Psi.**

Ever Striving,



Jessica Lee

2019-2021 National Vice President for Colonization & Membership

Life Member, Eta Alpha Chapter of Kappa Kappa Psi – Lock Haven University of Pennsylvania

Campaign Statement

Brothers of Kappa Kappa Psi,

It is with excitement and hope that I present myself for your consideration to be the next National President of Kappa Kappa Psi for the 2021-2023 biennium. Almost 18 years ago, the decision to join the fraternity fundamentally changed my life. When I first went to college, I knew that I still wanted to be in band, because music has been my solace and my outlet. I had no idea band would lead me to an organization that would become my family and transform me into the person that I am today. I am forever grateful for the opportunities and experiences that I have had since I became a Brother, and **it is my hope that Kappa Kappa Psi continues to change lives and be a shining part of the college band experience for years to come.**

This biennium, we have worked to overcome the greatest threat to our organization since World War II. The pandemic has brought significant changes and challenges for us to overcome. Band programs across the country have faced everything from moving to completely virtual classes to the announcement of the end of their program or department. **Our place in the fight to promote the existence and welfare of college and university bands has never been more important.** As we move into *Our Second Century* and recover as an organization from the pandemic, it is crucial that our message forward be one that is unified and centered on the mission, vision, and ritualistic values of Kappa Kappa Psi – looking to the past for direction, and to the future with relevant programs and inclusive initiatives.

In looking to the past, we can look to the beginning of our journey on the Road to Wisdom, which started with a foundational message to us as brand new candidates. We promised to “*Master the Teachings, Maintain the Traditions, and Keep the Honor of the Brotherhood.*” As we start this new century of Kappa Kappa Psi, these commitments hold true now more than ever. **It is with this thought in mind that I have developed my vision for our fraternity – to take a stand for college bands by living our ideals of musicianship, leadership, and service, and reCHARGING our commitment to the Brotherhood.**

Master the Teachings

When I think of the phrase “mastering the teachings”, my mind immediately goes to our days as candidates, as we learned fraternity history, operations, and ritualistic values. One of the first pieces of information we learn is the preamble and our five purposes – our organizational **why**. As we rebuild and strengthen our fraternity following the impact of the pandemic, I am committed to ensuring that our programming and initiatives are centered on our purposes as a key decision-making factor.

Our first purpose states that we should “*Promote the existence and welfare of college and university bands and cultivate at large a wholesome respect for their activities and achievements.*” To meet this purpose, I will charge our National Vice President for Student Affairs to work with our **Communications Team to develop new and innovative ways to celebrate college bands across the country.** They will also evaluate our national website, social media, and publication for ways to continue to promote our mission and this purpose. I will also charge our National Vice President for Professional Relations to **create a committee that will focus on the development of training and support materials for our Directors and Sponsors, as well as new and innovative ways that we can champion and celebrate music as our patron art.**

Our second purpose asks us to “*Honor outstanding band members through privilege of membership extended as a reward for technical achievement and appreciation for the best in music.*” To meet this purpose, I will charge our National Vice President for Programs to **establish a Programs committee that will meet throughout the biennium to evaluate the effectiveness of our recognition and programs, and refine or create initiatives that best meet the needs of Kappa Kappa Psi members today.** I will also charge our National Vice President for Colonization and Membership to work with the Curriculum Committee to **develop values-based recruitment materials that chapters can use to choose the best band members for our Brotherhood.**

Our third purpose asks us to *“Stimulate campus leadership and promulgate an uncompromising respect through the medium of the college band through gracious conduct, good taste and unswerving loyalty.”* The fraternity has invested tremendous resources for the creation of The Founders’ Circle Leadership Development program for our active membership. **This biennium, we will deploy this program and the digital leadership resources for Brothers with fidelity.** In addition, we will also focus on the leadership development of our alumni to provide a way for alumni members to stay involved and develop their skills for further leadership opportunities in the organization. To begin this work, I will **partner with our Alumni Association to form a committee that will develop this leadership training track for our alumni members.**

Our fourth purpose states that we will *“foster a close relationship between college bands and promote a high average of attainment by the performance of good music and selection of worthwhile projects.”* To support the performance of good music, I will **increase and expand our Matching Grant program to include funds to purchase music composed by minority composers as we work to focus on diversity, equity, and inclusion in our organization and the greater band world.** To support the selection of worthwhile projects, we will continue our work with Tau Beta Sigma to provide a better **digital infrastructure for our membership and find an operating system to replace the OMRS that will support better reporting, training, and membership education.**

And finally, our fifth purpose asks us to *“Provide a pleasant and helpful social experience for all engaged in college band work and to cooperate with other musical organizations in any manner consistent with the purposes of the institution at which chapters are located.”* This purpose has been one of our most difficult to fulfill during the last year, but will be one of priorities in the next biennium. **Recently, the fraternity has invested and partnered with the Professional Fraternity Association to address issues of diversity, equity, and inclusion within Kappa Kappa Psi.** The National Council has created a task force, which will provide recommendations to the Brotherhood at National Convention this summer. **We will make this work a focus of our biennium, as we strive to be a better Kappa Kappa Psi.** We will also work together as a National Leadership team to **increase the communication and transparency of the work of the national fraternity through the use of regular updates to the Brotherhood across a variety of mediums.** My hope is that this effort will help to connect our Brotherhood and provide greater insight into the work of the organization. The pandemic has taken many things from us, but our ability to get together has been one of the hardest to overcome. As we start to meet in person again, each convention will have the opportunity for Brothers to fellowship with one another through activities and social events. We will encourage communication and traveling between chapters and at district and national events, so that we can share and grow together as one Brotherhood.

Maintain the Traditions

For 102 years, Kappa Kappa Psi has served college and university bands. During this time, we have continually evolved as an organization to grow and change to meet the needs of our members. In the last 20 years, the fraternity has done considerable to work to drive our organization forward. Past President Randazzo created our AEA scholarship program and both the Guides to Leadership Development and the Guide to Membership Education. Past President advocated for better relationships with other musical organizations. Past President Matney created virtual MEP resources and engaged the organization in strategic planning. Past President Mills created the Month of Musicianship and had a vision to move our operations electronically, instituting the OMRS. Past President Cantley focused on our values and strived to define our brand identity as an organization. Past President Lee began critical work on the performance and education of our ritual and completed work on The Road to Wisdom, a vision of Past President Beason. Past President Thompson helped bring our ritual work to fruition with the creation of The Inner Circle, and brought to life the Founder’s Circle Leadership Development Program. **In this moment of reflection, we have an opportunity to assess these advancements of our organization and create a new vision that is centered on the needs and voice of our members.**

In the first 6 months of the new biennium, I plan to use the work President Krcatovich and our committees at National Convention, as well as the input from our active Brothers, directors and sponsors, alumni, and leadership, to evaluate our programs and policies for effectiveness and bias. **We will use this information to create a five to ten year strategic plan for the future of Kappa Kappa Psi.** For too long, we have failed to address concerns within our Brotherhood regarding diversity and equity, and it is time reevaluate our journey as an organization and forge a new pathway forward that ensures that the Kappa Kappa Psi of *Our Second Century* is a place of inclusion, connection, and community. This process will not be easy. As an organization, we must pause and reflect on our decisions, practices, and mistakes to grow and shape our identity within the college band movement. **If we stand for nothing – we will fall for anything.** Our ritualistic values are the traditions that we have upheld for a century, and they will continue to guide our decision making as we strive even higher for a better Brotherhood.

Keep the Honor of the Brotherhood

Serving in Kappa Kappa Psi is both an honor and a privilege. It is lifelong commitment to being more concerned, more capable, more interested, and more committed than the average band member. The pandemic has taught us, more than ever, that what makes us unique as an organization is our commitment to our ritualistic values, and how that shared experience enriches our ability to make music and connect with one another. In this moment, when things seem unpredictable and uncertain, it is the values that are found in our ritual and our relationships with our fellow Brothers that will help to march shoulder-to-shoulder to forge a new and greater fraternity. At our core, Kappa Kappa Psi is about people – relationships, fellowship, Brotherhood. **Harmony.** I challenge each and every Brother – whether newly initiated or seasoned veteran – to take this opportunity to **reCHARGE the Brotherhood.** This is **your fraternity.** The most important title that I hold – or will ever hold – in this organization is one of **Brother**, and I hope you feel the same. Now is the time to take this pivotal moment to reflect and make change. Your experience in Kappa Kappa Psi is enhanced by your participation in a band program – are you committing yourself to do your utmost to serve that program? Are we living the values of our ritual and preserving the honor of Kappa Kappa Psi in our actions – as an individual Brother, Chapter, District, and National organization? Are you building a sense of fellowship in your chapter as you cherish each member without reservation? This biennium, I invite each Brother to rediscover their why – why you joined Kappa Kappa Psi and why you continue to serve – and to use that to reCHARGE our Brotherhood. Rededicate yourself to the Brotherhood and strive to fulfill our solemn obligations. Reach out to the Brother who has been lost and bring them back into the fold. Seek opportunities to make connections with Brothers outside your chapter and across the country. Attend district and national events to expand your experiences and bring them back to make your chapter better. Strive to work with your director and sponsor to better serve your band program. **We are only as great as the contribution of each individual Brother, and it has never been more important to embrace our motto and genuinely *Strive for the Highest.***

Brothers – this statement is just a glimpse into next biennium. **It will be shaped by you – your voice at District and National Conventions, your interactions with Brothers across the country, and your willingness to stand up for our values and take action each day as a Brother of Kappa Kappa Psi.** I am unequivocally committed to reCHARGING our Brotherhood, and I hope you will join me in this moment as we journey into *Our Second Century.*

Biographical Profile

Jessica McAlarney Lee



Jessica McAlarney Lee was initiated into the Eta Alpha Chapter of Kappa Kappa Psi at Lock Haven University of Pennsylvania on November 22, 2003. As an active Brother from 2004 - 2008, she served her chapter as Social Director, Vice President of Service, Central Precinct Chair, and Chapter President, where her chapter won the 2007 John P. Ross Governor's Cup for Most Improved Chapter in the Northeast District. She also served the Northeast District as District President from 2007-2008. While at Lock Haven, Jessica performed as a percussionist with the LHU Marching Band, Symphonic Band, and Percussion Ensemble. In May of 2008, Jessica graduated cum laude with Bachelor of Science degrees in Special and Elementary Education.

Following graduation in 2008, Jessica has continued to work with Kappa Kappa Psi on the district and national levels. Jessica served as the Colony advisor to the Nu Delta chapter at McMurry University. She has also presented workshops over leadership, fraternal values, and membership education at district and national conventions for the last 13 years, including facilitating sessions at National Leadership Conference. Jessica has served for 6 years on the National Curriculum Development Committee, as one of the authors of *The Road to Wisdom* and 4 years on the Ritual Education and Performance Committee, helping to write *The Inner Circle* Ritual Education program. Jessica has served for 4 years on the National Council, as 2017-2019 National Vice President for Student Affairs, and currently as 2019-2021 National Vice President for Colonization & Membership. Jessica also serves as one of the Keynote Speakers of the fraternity's Leadership Development Program, *The Founders' Circle*. A life member of the Eta Alpha chapter, Jessica is also an honorary member of the Southwest District, National Chapter and the Gamma Nu chapter of Tau Beta Sigma, as well as an honorary member of the Southwest, Northeast, North Central, Southeast, and Midwest Districts and the National Chapter of Kappa Kappa Psi.

Jessica graduated in August of 2013 with a Master's Degree in Educational Leadership and Policy Studies from the University of Texas at Arlington. Since then, she has consistently held leadership positions in her professional life. Currently, Jessica is the Director of Secondary Curriculum & Instruction in Bullard Independent School District. In this role, she oversees curriculum and instruction, Texas state assessment and accountability, teacher professional development and evaluation, and special programs for students in a 4A school district in East Texas. Previous to this position, Jessica has been a principal, assistant principal, instructional coach, and a special education teacher.

Jessica currently resides in Bullard, TX with her husband, Jack, ten year old son, Jackson, seven year old daughter, Emmy, and their dogs, Holly and Muffy. In her spare time, she loves reading, photography, fishing, coloring, swimming, and re-watching episodes of *The West Wing*, *The Office*, or *Battlestar Galactica*.

Professional Résumé

Jessica McAlarney Lee

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Phone: 903-495-1307

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PROFESSIONAL SUMMARY

- 8 years administrative experience at the campus and district levels, overseeing teachers, curriculum, federal programs, and multi-million dollar budgets.
- Strong instructional leadership experience with an emphasis in curriculum, data, and professional development. Completed TASA Curriculum Audit Management Training Level 1.
- Written 10 grants over the last 7 years, totaling over \$90,000. Created a technology grant program for teachers, utilizing IMA funds to provide over \$85,000 worth of technology to all three campuses in BGISD.
- Extensive experience disaggregating and presenting district and campus state assessment data, including PBMAS, STAAR/EOC, TAPR report, Accountability reports, and District Report Card, as well as serving as District Testing Coordinator. Also created benchmarks and curriculum based assessments, leading data meetings across campuses with students and administration.
- Featured in Texas School Business Magazine's 2016 Texas Bragging Rights Issue for "The Mane Event", a district wide showcase of student learning.
- Presented multiple workshops on leadership, best practices in teaching, and special education over the last 8 years, including the 2013 Inclusion Works Conference, Region 16 Inclusion Solutions Conference (2013-2015), 2014 Texas Rural Educator's Association Conference, 2014 National Council for Exceptional Children Conference, 2015 Texas Council for Exceptional Children Conference, 2016 Texas Association of School Boards Convention, and 2017 TASA Midwinter Conference.

EDUCATIONAL HISTORY

August 2013

The University of Texas at Arlington: Arlington, TX

Master of Science Degree: Educational Leadership & Policy Studies

Final GPA: 4.0 on the 4.0 scale

May 2008

Lock Haven University of Pennsylvania: Lock Haven, PA

Bachelor of Science Degrees: Special and Elementary Education

Final GPA: 3.572 on the 4.0 scale, *Cum Laude* Graduate

CERTIFICATIONS

July 2015

T-TESS Certified/ILD Certified/PDAS Certified

CPI Certified

January 2013

Texas State Certification: *Standard Certification*

- Principal EC-12

January 2009

Texas State Teacher Certification: *Standard Certifications*

- Generalist Grades EC-4
- Special Education EC-12

ADMINISTRATIVE/LEADERSHIP EXPERIENCE

July 2020 – Present Director of Secondary Curriculum & Instruction

Bullard ISD – Jack Lee, Superintendent

- Coordinator of curriculum alignment, instructional practices, and professional development for grades 5-12.
- Provides support to campus principals in the areas of curriculum, instructional strategies, assessment, data, and federal program implementation.
- Serves as District Testing Coordinator and Evaluates district accountability and data, including disaggregation of data and facilitation of data meetings on all campuses.
- Serves as an instructional coach for the district, including mentoring 1st year teachers and teachers in need of assistance.
- Evaluates and purchases textbooks and other curriculum materials.
- Oversees the development and implementation of curriculum district wide, including the creation of 6 weeks curriculum based assessments, benchmarks, and year-long curriculum planning.

July 2016 – June 2020 Director of Curriculum & Instruction

Blooming Grove ISD – Jack Lee, Superintendent

- Served as District Testing Coordinator and Evaluates district accountability and data, including disaggregation of data and facilitation of data meetings on all campuses.
- Director of all federal programs, including Special Education, 504, Gifted and Talented, Response to Intervention, At-Risk, Title I, and English as a Second Language.
- Served as Homeless Liaison, Foster Care Liaison, and Migrant Liaison.
- Served as an appraiser of teachers, including regular walk throughs on all campuses.
- Worked with the Superintendent Advisory Committee to develop and write the District Improvement Plan and create the district budget of over \$5 million dollars.
- Oversaw the development and implementation of curriculum district wide, including the creation of 6 weeks curriculum based assessments, benchmarks, and year-long curriculum planning.
- Coordinator and presenter of all professional development for the district, including summer professional development.
- Created a district wide learning showcase called “The Mane Event”, which showed projects and exhibits from all grade levels and programs district wide.
- Created a Blooming Grove ISD Technology Grant program for teachers, which included \$2500 and \$5000 grants that teacher could apply for using IMA money. Awarded over \$85,000 worth of grants to teachers across all campuses in BGISD.
- Wrote and was awarded over \$50,000 worth of grants to enhance the programs of the district.

July 2015 – June 2016 Maypearl Middle School Principal

Maypearl ISD – Ritchie Bowling, Superintendent

- Serves instructional leader for a 3A campus of over 400 students in grades 5-8
- Oversees 40 staff members in all day-to-day operations of the campus, including curriculum and instruction, federal programs, discipline, school improvement measures, parental involvement efforts, and campus programming.
- Planned and provided professional development for all staff members.
- Served as an instructional coach, including mentoring 1st year teachers and teachers in need of assistance.
- Collaborated with the superintendent and campus principals to implement district wide programs.
- Created and oversaw a campus budget of over \$100,000, ending in an \$18,000 surplus.

June 2013 –
July 2015

Assistant Principal of Curriculum & Instruction

Hillsboro Intermediate School – Hillsboro ISD Principal: Mrs. Stephanie Tucker

- Assisted with the general oversight of all campus federal and instructional programs.
- Oversaw all aspects of the special education program
- Oversaw Student Support Team Meetings, Tier 2 RtI intervention and progress monitoring
- Oversaw curriculum and instruction for grades 3-6 and created 6 weeks curriculum based assessments with teachers, including participating in disaggregating data and creating instructional intervention plans.
- Created and provided campus professional development.
- Mentored new teachers and served as Reading instructional coach.
- Served as a discipline officer for the campus.
- Wrote and was awarded over \$28,000 worth of grants for the campus

February 2013 - **Educational Consultant & Presenter**

Present

Region XII Contact: Teresa Chavez, Pre-K/PPCD

- Presented at the 2017 TASA Midwinter Conference over building school and district wide culture.
- Presented at the 2016 TASA/TASB Convention in September over the creation of a District Wide Technology Grant program for teachers.
- Presented at the 2015 Texas CEC (Council for Exceptional Children) Conference on Co-teaching.
- Prepared and presented co-teaching workshops for Region 16 in Amarillo, Texas for their Inclusion Solutions conference (August 2013 - 2015).
- Presented on co-teaching at the 2014 Council for Exceptional Children National Conference in Philadelphia, Pennsylvania.
- Presented at the 2014 TREA (Texas Rural Educator's Association) on Co-teaching.
- Presented on co-teaching for the 2013 Inclusion Works Conference in Austin, Texas.

TEACHING EXPERIENCE

June 2010 -
June 2014

Special Education Teacher: Co-Teacher, Resource Teacher, and Life Skills Teacher

Hillsboro Intermediate School – Hillsboro ISD

Principal (Currently Executive Director of Curriculum): Mrs. Angela Boyd

- Over 4 years, taught 3rd-6th grade life skills teacher, 3rd-6th grade reading resource teacher, 5th & 6th grade co-teacher, and inclusion support.
- Special Education Team Leader and mentor teacher for the campus
- Worked with general education teachers to adapt curriculum materials for students with disabilities and presented workshops on special education best practices.
- Created and implemented behavior intervention plans (BIP) for students with significant aggressive behaviors.
- Created individual workstations for each student to practice independent skills and previously mastered IEP goals, which teaches students to work with prompting.
- 3rd - 6th grade UIL Oral Reading Coach and 2013 & 2014 6th Grade Battle of the Books Coach
- Member of DEIC committee, campus improvement committee, and campus and district design teams.

August 2008-
June 2010

Special Education Teacher: K-4 Functional Academic Life Skills (FALS)

Cora Spencer Elementary – Grand Prairie ISD - Principal: Dr. Tammy Rountree

- Taught 9 students with varying degrees of Autism, Intellectual Disabilities, Learning Disabilities, Multiple Disabilities, and Down syndrome.
- Organized field trips and community based instruction for students, including trips to Walmart, the post office, McDonalds, the local library, and other community trips.
- Supervised a transition student (aged 19) with disabilities in job training as a paraprofessional. Student worked with my students and did paraprofessional tasks daily from 8:30 am – 11:00 am.

- Developed a workshop/handout on Special Education Inclusion and data and authentic assessment for the Cora Spencer staff members.
- Served on CARE team (Children at Risk Educationally) as special education teacher to help create goals for general education students who were not making adequate academic progress.
- Sat on MISD Curriculum writing committee for Kindergarten Social Studies.

RELEVANT PROFESSIONAL EXPERIENCE

June 2009 – **Assistant Camp Director**

June 2015 *The University of Texas at Arlington Summer Band Camps Director: Dr. Douglas Stotter*

- Hired, trained, and directly supervised 20 staff members.
- Collaborated with Band directors and University faculty to coordinate instructional objectives, classes, and activities for the camp.
- Direct supervision of over 600 student attendees, grades 6-12.
- Created master schedule of camp activities, as well as duties and schedules for counselors.
- Facilitated all discipline issues, calling and speaking with parents and band directors.
- Managed all university facilities that are used during the camps – includes three gymnasiums, four stages, one dining hall, three instructional buildings, and twenty-five classrooms.

COMMUNITY INVOLVEMENT

2020 – Present	Member of the Bullard Early Childhood/Elementary PTOs
2015 – 2020	Member of the Blooming Grove Elementary PTO
2016 – 2017	Member of the Board of Directors for Camp of the Rising Sun
2010 – 2015	Member of the Hillsboro Intermediate PTA
2010 – 2015	Donor of the Hillsboro ISD Education Foundation & HISD Athletic Booster Club

HONORS AND AWARDS

2014	HEB Excellence in Education: Elementary Rising Star State Wide Semi-Finalist
2013	Hillsboro ISD Education Foundation Scholarship <i>\$500 scholarship for continuing education</i>
2012	Hillsboro ISD Employee Honor Roll <i>In recognition of service above and beyond to the Hillsboro Intermediate Campus and students.</i>
2006	Woman of Distinction Award <i>President's Commission on the Status of Women in Leadership, Lock Haven University of PA</i>
2008 – 2005	Dean's List, GPA of 3.5 or Higher <i>Lock Haven University of PA</i>

PROFESSIONAL MEMBERSHIPS & ORGANIZATIONS

2015 – Present	Texas Association of School Administrators (TASA)
2015 – Present	Delta Kappa Gamma International Society for Public Women Educators
2014 – Present	Association for the Supervision of Curriculum Development (ASCD)
2014 - 2015	Texas Elementary Principals and Supervisors Association (TEPSA)
2013 – 2015	International Literacy Association
2011 – 2015	Council for Exceptional Children
2010 – 2015	Texas AFT Professional Educators Union
2008 – Present	Kappa Kappa Psi National Honorary Band Fraternity Alumni Association
2007 – 2008	Kappa Delta Pi International Honor Society in Education

Fraternal Résumé

Jessica McAlarney Lee

Address: 302 Coventry St. Bullard, TX 75757 Phone: 903-495-1307 Email: jessicalee@kkpsi.org

FRATERNAL HIGHLIGHTS

18 years of fraternal involvement and service at the Chapter, District, and National levels.

- **2019 – Present: National Vice President for Colonization & Membership**
 - Redesigned the colonization process: created a new colonization webpage and colonization handbook, redesigned the colonization application, added a band director interview as part of the colonization application vetting process, and expanded the colony advisor role to a team of diverse individuals to assist colonies through their colonization semester and through their first year as a chapter.
 - Installed the Nu Psi, Eta Eta, Kappa Kappa, Delta Iota, and Alpha Rho chapters.
 - Provided hands on support for chapters on discipline status: created a google doc for chapters to track their progress, communicated monthly with chapters, and facilitated workshops to help support chapters in improving their practices.
 - Worked with the National VPSA to promote National Hazing Prevention Week in September using our social media.
 - Offered Virtual VPM training every semester, as well as a Membership Selection workshop.
 - Created virtual ritual workshops and worked with the Ritual Performance and Education Committee, as well as the District VPMs to coordinate and facilitate virtual rituals.
 - Worked with the Chapter Field Representatives to update the CFR Visit forms and CFR handbook, and created the virtual CFR visit.
 - Collaborated with Tau Beta Sigma NVPCM to align our investigation practices, as well as plan National Leadership Conference.
 - Participated in a variety of VPSA chats with Brother Co.
 - Provided individualized support to chapter VPMs as they navigated moving membership education to a virtual format.

- **2019 – Present: Leadership Speaker, The Founders’ Circle Leadership Development Program**
 - Currently working with Dr. Kirk Randazzo and the leadership speaker team to present workshops and develop materials based on *The Founders’ Circle* Leadership Development Program.

- **2017 – Present: Member, Ritual Education & Performance Committee**
 - Currently working collaboratively with committee members to develop Ritual education materials, *The Inner Circle*, and educational presentations for district and national conventions.

- **2015 – Present: Member, National Curriculum Committee**
 - Worked collaboratively with committee members to develop materials and training for the Kappa Kappa Psi National Membership Education Curriculum: *The Road to Wisdom*.
 - Created video and materials for the Roadside Assistance video series.
 - Reviewed membership education calendars and activity reviews, provides training for chapters, VPMs, and Curriculum Advisors, and creates activities and resources as needed.

- **2014 – Present: Co-Presenter & Facilitator – National Leadership Conference (NLC)**
 - Worked collaboratively the VPCM to provide leadership development for the national leadership team and district presidents of Kappa Kappa Psi.
 - Session topics included developing a vision, designing district convention; work sessions with governors and Tau Beta Sigma, and leadership theory.

- **2017 – 2019: National Vice President for Student Affairs**
 - Created National Communications Team, made up of active and alumni Brothers, which oversees the fraternity’s podcast, social media accounts, and other communication, including fraternity handouts and “Did You Know” PowerPoint used at district conventions.
 - Created the fraternity Instagram account.
 - Provides virtual workshops for chapters on topics of their choice.
 - Solicits feedback each quarter from the membership using a google doc survey.
 - Chair of the Student Advisory Committee – holds monthly meetings for all district officers, providing national updates and support to district officers.
 - Serves on the Ritual Education Performance Committee & National Curriculum Committee.

- **2010 – 2013: Colony Advisor – McMurry University, Nu Delta Chapter**
 - Worked with colony members, the director of bands/chapter sponsor, and Dale Croston, former National Colony and Chapter Education Coordinator to guide the McMurry colony to becoming the Nu Delta chapter of Kappa Kappa Psi.
 - Assisted the colony as they had two Director of Bands changes in the middle of this colonization process.

- **2007 – Present: Workshop Facilitator & Committee Advisor**
 - Presented workshops at all 6 district conventions over membership education, teaching techniques, leadership, positive culture, and developing belief systems and values.
 - Presented virtual workshops for chapters
 - Presented a workshop at every national convention since 2011.
 - Worked with the Delta Sigma chapter of Kappa Kappa Psi and Gamma Nu chapter of Tau Beta Sigma at The University of Texas at Arlington on goal setting, chapter operations, and membership education.
 - Served as committee advisor for the Southwest District D.O. Wiley top Chapter Award Committee and the Southwest District Nominations committee.

- **2007 – 2008: Northeast District President**
 - Served as delegate for the Northeast District at the 2007 National Convention in Orlando, Florida.
 - Chair of the Ritual & Regalia Committee in the year the moratorium was lifted from the ritual.
 - Coordinated Northeast District Convention at Virginia Tech, providing a wealth of workshops and workshop presenters from across the country. This convention was almost one year from the date of the Virginia Tech tragedy and we honored the campus by wearing their colors on the Saturday of convention.
 - Initiated 3 Northeast District honorary members.
 - Coordinated the workshops and events for the 3 precinct meetings of the Northeast district.
 - Gathered information for the National Council regarding senior ceremonies across the Northeast District.

- **2006 – 2007: Eta Alpha Chapter President**
 - Initiated the largest membership class in the history of the Eta Alpha chapter to date (9 members) brining the chapter to 21 members (largest in the history of the chapter).
 - Increased attendance at chapter events and meetings
 - Developed and implemented a post initiate education plan for the chapter.
 - Decreased chapter meeting times through officer report submissions prior to meeting times.
 - Coordinated CFR visit with Phil Rubin.
 - Won Northeast District Governor’s Cup for Most Improved Chapter

- **2005 – 2006: Central Precinct Chair**
 - Developed the bid “We’ve Got the Blues at LHU” and hosted the first district event at Lock Haven since the 1970’s.
 - The precinct meeting included a live performance from the LHU Jazz band, a casino co-hosted by the Eta Alpha Alumni Association and the Northeast District Alumni Association, and a workshop from Marci Jones, NED honorary.

MEMBERSHIPS

- Initiated: November 22, 2003 - Eta Alpha Chapter, Lock Haven University of Pennsylvania
- Life Member, Eta Alpha Chapter, Lock Haven University
- Member, Kappa Kappa Psi Alumni Association
- Honorary, Delta Sigma Chapter (UT Arlington) & National Chapter of Kappa Kappa Psi
- Honorary, Southwest, Northeast, North Central, Southeast, and Midwest Districts of Kappa Kappa Psi
- Honorary, Gamma Nu Chapter (UT Arlington), Southwest District, & National Chapter of Tau Beta Sigma

ETA ALPHA CHAPTER OFFICES & COMMITTEE INVOLVEMENT

- Central Precinct Chair (February 2006 – February 2007)
- Chapter President (February 2006 – April 2007)
- Vice President of Service/30th Anniversary Coordinator (April 2005 – February 2006)
- Social Director/Band Formal Coordinator (April 2004 – April 2005)
- Committee Membership & Participation: Membership Education, Constitution, Precinct Host, 30th Anniversary Committee

SPECIAL EVENTS

- 2019 Southwest District – Chapter Installation – Schreiner University, Nu Phi Chapter
- 2014 Caboose/Wava Memorial Garden Dedication – Stillwater, OK
- 2013 Southwest District - Chapter Installation- McMurry University, Nu Delta Chapter
- 2012 Southwest District - Chapter Installation- Texas Wesleyan University, Nu Beta Chapter
- 2012 Southwest District - Chapter Installation- Cameron University, Zeta Tau Chapter

DISTRICT EVENTS

Southeast District

2020 Virtual District Convention

2019 District Convention – Birmingham, Alabama (*Workshop Presenter*)

2018 Membership Education Retreat – North Carolina A & T University (*Keynote Speaker/Workshop Presenter*)

2018 District Leadership Conference – Georgia Tech (*workshop presenter*)

2017 District Convention – University of South Florida (*Workshop Presenter*)

North Central District

2020 Virtual District Convention

2019 District Convention – Indianapolis, Indiana (*Workshop Presenter*)

2018 Michigan Leadership Day – Western Michigan University (*Workshop Presenter*)

2016 Membership Education Retreat – Central Michigan University (*Workshop Presenter*)

Midwest District

2020 Virtual District Convention

2019 District Convention – University of Colorado (*Workshop Presenter*)

2018 District Convention – Missouri State University (*Workshop Presenter*)

Western District

2020 Virtual District Convention

2016 District Convention – Seattle, WA (*Workshop Presenter*)

Southwest District

2020 Virtual District Convention

2019 North Texas Area Workshop – Texas A & M Commerce (*Workshop Presenter*)

2018 District Convention – Howard Payne University (*Workshop Presenter*)

2017 District Convention – Oklahoma State University (*Workshop Presenter*)

2016 District Convention – Mesquite, TX (*Workshop Presenter*)

2015 District Convention – Baylor University (*Workshop Presenter*)

2015 North Texas Area Workshop – UTA (*Workshop Presenter*)

2013 District Convention – Sam Houston State University (*Workshop Presenter*)

2012 District Convention – University of Houston (*Workshop Presenter*)

2011 District Convention – University of Oklahoma (*Committee Advisor – Top Chapter*)

2010 District Convention – Baylor University (*Workshop Presenter*)

2009 District Convention – Louisiana State University (*Committee Advisor, Nominations*)

2009 Chapter Leadership Conference, UTA (*Workshop Presenter*)

2009 District Day – University of Texas at Arlington (UTA) (*Participant*)

Northeast District

2020 Virtual District Convention

2019 District Convention – UMASS Amherst (*Workshop Presenter*)

2018 District Convention – Virginia Tech (*Workshop Presenter*)

2017 District Convention – Lancaster, PA (*Workshop Presenter*)

2014 District Convention – University of Connecticut (*Workshop Presenter*)

2008 District Convention – Virginia Tech (*Northeast District President*)

- *Eta Alpha Chapter – Winner of the Outstanding Sponsor Award*
- *Eta Alpha Chapter – Finalist for the A. Frank Martin Top Chapter Award*

2008 Precinct Meetings (*Northeast District President – coordinated all precinct meetings*)

- Central Precinct (West Chester University), Northern Precinct (University of Connecticut), Southern Precinct (University of Maryland)

2007 District Convention, Clarion University (*Committee Chair, Jurisdiction*)

- *Eta Alpha Chapter – Winner of the Governor’s Cup for Most Improved Chapter*

2007 Precinct Meetings – (*Presenter: Continuing Membership Education with Adam Bates*)

- Central Precinct (Lock Haven University- *Precinct Chair*), Northern Precinct (Marist College), Southern Precinct (Howard University)

2006 District Convention – Virginia State University (*Delegate, Eta Alpha*)

2006 Precinct Meetings

- Central Precinct (Lehigh University), Southern Precinct (James Madison University)

2005 District Convention – University of Connecticut

2005 Precinct Meetings

- Central Precinct (Mansfield University), Northern Precinct (UMASS)

2004 District Convention – Kutztown University

2004 Precinct Meeting

- Central Precinct (Clarion University)

NATIONAL EVENTS

2020 Virtual Convention Event - D.C. al Coda
2019 National Convention - Stillwater, OK (*Presenter, Chair - Student Advisory Committee*)
2019 National Leadership Conference - Stillwater, OK
2018 National Leadership Conference - Stillwater, OK
2017 National Convention - Orlando, FL (*Presenter, National Curriculum Development Committee*)
2017 National Leadership Conference - Orlando, FL (*Co-presenter/Facilitator with VPCM*)
2016 National Leadership Conference - Stillwater, OK (*Co-presenter/Facilitator with VPCM*)
2015 National Convention - Lexington, KY (*Workshop Presenter*)
2015 National Leadership Conference - Lexington, KY (*Co-presenter/Facilitator with VPCM*)
2014 National Leadership Conference - Stillwater, OK (*Co-presenter/Facilitator with VPCM*)
2013 National Convention - Springfield, MA (*Workshop Presenter*) (*Delegate, Eta Alpha*)
2011 National Convention - Colorado Springs, CO (*Workshop Presenter*)
2009 National Convention - Phoenix, Arizona
2007 National Convention - Orlando, Florida (*Delegate, Northeast District*)
Chair of the Ritual & Regalia Committee (Moratorium had been lifted from the Ritual)
2007 National Leadership Conference - Orlando, Florida (*Northeast District President*)

PROFESSIONAL WORKSHOPS

- 2020 Hazing Education/Investigator Training - Campus Speak - Virtual
- 2019 Fraternal Law Conference - Cincinnati, OH
- 2019 Midwest Band and Orchestra Clinic - Chicago, IL
- 2014, 2015, 2017, 2018, 2019, 2020 Texas Music Educators Association - San Antonio, TX

BAND/MUSIC EXPERIENCE

- **2020 - Present**
 - Bullard ISD High School Band - Volunteer
- **2015 - 2020**
 - Blooming Grove ISD High School Band - Volunteer
- **2008-2015**
 - The University of Texas at Arlington - Band Camp Administrator
- **2003-2008**
 - Lock Haven University Marching Band - Snare Drum
 - Lock Haven University Symphonic Band - Timpani & Percussion
 - Lock Haven University Percussion Ensemble
 - Lock Haven University Choir & *Cantori* (select choir)

January 14, 2021

Brothers of the Kappa Kappa Psi Nominations Committee:

Jessica Lee has asked me to write a letter of recommendation in support of her candidacy for the office of National President, and I do so with great enthusiasm. I have known and worked with Brother Lee for over a decade in varying roles for both of us and have witnessed her service and dedication with admiration. She's an extraordinary candidate who would serve the Fraternity well and move it forward, and I give her my highest recommendation.

I've had the privilege and pleasure of working very closely with Jessica on the National Council during the current biennium in her role as National Vice President for Colonization and Membership. She reached out to me early in the term to assist her as liaison to the Band Directors at the Chapters and Colonies we were working with. Over the course of these collaborations, I've observed her work intimately. Jessica takes her charge extremely seriously. She gives each Chapter and Colony, and indeed even individual Active Members, Directors and Sponsors a very personal level of attention and near unlimited access. It's astonishing to me how giving she is, and how she's able to fit all of this into her busy professional and family life. In matters of discipline, she's measured and fair, diligently combing over all evidence in order to give the Council the most complete information with which to make decisions in the best interest of the both the parties involved and the Fraternity as a whole.

She also brings with her a history of tremendously important work for our Brotherhood in her service and leadership on the Curriculum and Ritual Education and Performance Committees, her role in the development of the *Road to Wisdom* and its subsequent revision, and *The Inner Circle Ritual Performance and Education Program*. I can't overstate how vital these projects have been and continue to be. They codify the most foundational aspects of our Brotherhood making us more unified than ever before. This year in particular has brought many challenges with the effects of the Coronavirus/Covid-19 Pandemic and our reckoning with issues of diversity, equity and inclusion both within the Fraternity and in society at large. Jessica has shown great courage and leadership in both of these areas and so much more. I'm excited to see her vision take to action in the Brotherhood and eager to do my part to help for the next biennium and beyond.

I have the utmost confidence in the readiness of Jessica Lee for the role of National President. Her hard work, dedication and passion for our Fraternity make her the best candidate to serve in this position. I invite you to contact me by phone at 402/730-1800, or by e-mail at AFALCONE2@unl.edu so that I may talk about Brother Lee in person. Thank you for your consideration.

Sincerely,



Anthony M. Falcone
Associate Director of Bands, University of Nebraska-Lincoln
National Vice President for Professional Relations, Kappa Kappa Psi



KAPPA KAPPA PSI

NATIONAL HONORARY BAND FRATERNITY

Brothers:

It is my pleasure to recommend **Jessica Lee** to you for the office of **National President** of Kappa Kappa Psi.

I have had the privilege to work with Jessica for several years throughout my service as National Chapter Field Representative, Southeast District Governor, National Vice President for Colonization & Membership, National President, and Immediate Past President/Board of Trustees. I had the pleasure of serving with Jessica as a member of the Curriculum Development Committee where we co-authored the National Membership Education Program: *The Road to Wisdom*. She served on my National Council as the National Vice President for Student Affairs where she expanded the role of her office to meet the needs of active members and established the fraternity's first Communications Team. I have had the pleasure of watching her leadership and influence grow as National Vice President for Colonization & Membership where she has championed expansion, encouraged a deeper focus on our Ritual, and provided a steady voice throughout a consequential 2019-2021 biennium. She has been interested in excellence, and she has always been an advocate for student growth, empowerment, and success. Jessica has been praised by students for her empathy, depth of knowledge, and professionalism, and she models a leadership style needed for this moment in our fraternity's history.

This moment we face as an organization is influenced by the myriad of social issues present in our communities across the country. Jessica understands that Kappa Kappa Psi cannot ignore these issues. Our core values and lessons from the Ritual call on us to engage in this work and ensure our organization is inclusive, equitable, and transparent. Reviewing Jessica's platform will reveal a vision for not only her biennium as National President, but a blueprint for the 2nd century of our fraternity. Establishing the Diversity, Equity, and Inclusion Task Force, finding our way forward after COVID-19, and strategic planning are a few of the many issues she will be tackling during her term. Jessica recognizes the value of transparency at all levels of the organization, and her vision for the next biennium includes new delivery mechanisms to ensure consistent, meaningful communication to all members, leaders, directors, and sponsors.

As a public school educator and administrator, Jessica understands the importance of bringing all stakeholders together to make the organization better. She consistently demonstrates her understanding of complex situations and moves deliberately toward appropriate outcomes. With many complex and difficult issues ahead for our fraternity, I have confidence that Jessica can lead effectively and be an able representative for all brothers.

Jessica is the right person for this moment. I believe that she will represent us well and likely add to the fraternity in ways I do not yet foresee. I recommend Jessica highly for National President without reservation.

Sincerely,

Evan L. Thompson
Immediate Past National President
Kappa Kappa Psi

December 2020

Kappa Kappa Psi National Chapter
PO Box 849
Stillwater, Oklahoma 74076-0849

Brothers of the National Chapter:

It is with delight that I recommend Jessica Lee to serve as the 48th National President of Kappa Kappa Psi.

I met Jessica during her service as Northeast District President. She was part of the team of District Presidents who served alongside me as I became National President. Even among this outstanding group of student leaders, Jessica stood out to me for her thoughtful compassion, her curiosity about how the elements of what we do as bands come together to make us into better people, and her own professional commitment to be the best educator she could be. These continue to be the throughlines of her life.

From the outside, being National President looks pretty powerful, and everyone has an opinion about the “obvious” thing to do in that role. The power of being National President is not in the title, but in the ability to simultaneously organize large groups of people, keep the business elements of our corporation in sound order, and hear the voices of those who are not obviously represented in the band world or in our Fraternity. Jessica has demonstrated a clear interest in doing all of these things, and in working to advance our Fraternity at a time that we are recognizing both new and long-simmering challenges.

In my own work on my campus to support the shift of our learning to online and hybrid formats (both for faculty broadly and in my own course), I know how hard it is to build a curriculum and different formats of engagement that will support all the ways that our Brothers learn, grow, and experience challenges. I have been impressed with the current National Council in its work to shift our Fraternal engagement to online connections. Jessica, with the work she has engaged with others on building a unified Road to Wisdom curriculum, helped provide a foundation that Kappa Kappa Psi was able to use to launch district conventions, other district and local events, and national level connection in ways that were recognizably Kappa Kappa Psi. I can see the ways this unfolds in the chapter meetings for Nu at Michigan. Boh would not recognize the technology, but he would recognize the spirit, the “can do” attitude from student and alumni leaders, and the enduring goal to advance college bands.

Jessica has invested in her career, and this is important for any National President. We need leaders who bring the best of their curiosity, accomplishment, and even the not so successful lessons learned along the way. Jessica has delved into education in multiple ways, through special education, curricular development at the elementary and secondary levels, and building-level leadership as a principal. All of these perspectives will be useful as she leads a team of leaders in work that ranges from hearing concerns to building great experiences to balancing the budget. She is talented and humble, and she will convey a great vision that will support our Fraternity as we start the next steps post-pandemic.

If I can be of further help discussing **Jessica Lee**, do not hesitate to contact me. I highly recommend her.

Sincerely,



Malinda M. Matney, Ph.D.
Managing Director, Center for Research on Learning and Teaching
Kappa Kappa Psi National President 2007-2009



Kirk A. Randazzo, Ph.D.
Professor of Political Science and Chair
Director of Leadership Studies
University of South Carolina

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January 13, 2021

To: Kappa Kappa Psi Committee on Nominations

RE: Recommendation for Jessica Lee

Dear Committee Members and Brothers of Kappa Kappa Psi:

It is with extreme pleasure that I write this letter of recommendation to support the candidacy of Jessica Lee for National President. I have known Jessica for several years, starting with her days as the Northeast District President, and based on my numerous interactions with her, offer my strongest recommendation for her candidacy.

Given my experience as a Professor of Political Science, Chair of the Department, and Director of Leadership Studies (where I teach classes on leadership and oversee our university's Minor in Leadership Studies, as well as providing leadership presentations across the U.S.), and as a past National President of Kappa Kappa Psi (from 2001-2003), I am in a unique position to assess Jessica's qualities for National President. From a leadership perspective, it has been apparent to me from my earliest encounters with her that Jessica possesses several leadership talents. One needs to look no farther than her professional resumé to see these talents displayed. She possesses a master's degree in Educational Leadership and Policy Studies and has been working for several years as an administrator, leadership presenter and curriculum developer in Texas. This professional background in leadership and education is a tremendous combination

and provides Jessica with a unique opportunity to utilize these skills on behalf of Kappa Kappa Psi.

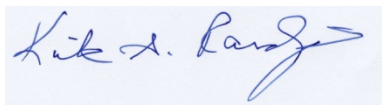
From a fraternal perspective, I believe that Kappa Kappa Psi needs someone with Jessica's experience and vision to help propel the Fraternity forward. Over the past biennium, in her capacity as National Vice President for Colonization and Membership (and previously as National Vice President for Student Affairs), Jessica has worked diligently toward advancing the mission of the Fraternity and helping students better serve college and university bands. She has been a member of the Curriculum Development Committee, working to implement the *Road to Wisdom*, and is a keynote speaker for our Fraternity's leadership development program, *The Founders' Circle*. Additionally, for the several years she has co-chaired the National Leadership Conference every summer, training our district officers on leadership and fraternal operations. She has also presented numerous workshops at conventions and district events on a variety of topics. Consequently, her unique combination of experiences on the Council will help Jessica propel the Fraternity into the next century.

When she was elected as National Vice President for Colonization and Membership in 2019, she articulated a vision called *Our Second Century*. Here, she identified several aspirational and inspirational goals to propel Kappa Kappa Psi into our next 100 years of service to college and university bands. Now, as she becomes our National President, she has articulated a well-developed plan to put this vision in practice and significantly advance our Fraternity. Her goals of increased transparency combined with focuses on diversity and inclusion and leadership (among others) are exactly what we need in the next biennium. When I wrote a letter of recommendation for her in 2019, I commented on how impressed I was with her leadership and

ability to motivate others. Over this biennium, especially in the wake of a global pandemic that completely up-ended higher education, I am even more impressed.

Jessica's personality and character are precisely what Kappa Kappa Psi needs in a National President. In all of my conversations with her, Jessica's primary focus has been the active members. I mention this trait because it often becomes easy to lose sight of the students when one deals with all of the challenges facing the National Fraternity. Jessica is, first and foremost, dedicated to ensuring the success of all members and her actions and thoughts focus on individuals. This focus, combined with her experiences and leadership talents, will benefit Kappa Kappa Psi tremendously. Therefore, I believe she is the *ideal* person for National President. In support of her candidacy I offer my highest recommendation and urge you to strongly consider her application. Should you need any additional information, please do not hesitate to contact me.

Fraternally,

A handwritten signature in blue ink that reads "Kirk A. Rando" with a stylized flourish at the end.



January, 2021

To whom it may concern,

It is my pleasure to write a letter of recommendation for Mrs. Jessica Lee for the position of Kappa Kappa Psi National President.

I have had the privilege of working alongside Mrs. Lee as part of the Secondary Curriculum Department for Bullard ISD for the 2020-2021 school year where Mrs. Lee has been serving as the Secondary Curriculum Director as well as the District Testing Coordinator.

In her position as Secondary Curriculum Director, Mrs. Lee has been challenged with navigating a new position within the district in combination with an unprecedented global pandemic year of education. She has worked tirelessly to build a curricular foundation in the district as well as build rapport with teachers, campus administration, and district staff. Mrs. Lee currently oversees secondary professional development, communicates with curriculum vendors, regional education centers, and constructs unique curriculum resources specific to district, campus, and teacher needs. Mrs. Lee expertly designs and implements curriculum schedules, oversees curriculum budgets and expenses, assists teachers and administrative staff with curriculum and lesson plans, provides ongoing support to teachers, and monitors student success through disaggregating data and leading data discussions. She also coordinates, organizes, and oversees testing for the entire district, a nearly impossible task that she handles with ease and positivity.

In addition, Mrs. Lee works collaboratively with other curriculum department members, campus administration, teachers, and students to provide support for teaching and learning in Bullard ISD by coordinating and curating any opportunity or resource uniquely needed for success. She does all of this while balancing being a mother and wife, as well as displaying a passion and priority for the fraternity. Her efforts in the district have been impressive, inspiring, and positive with feedback to match. Mrs. Lee goes above and beyond to perform her duties to the best of her ability while providing an excellent mentoring example of what it means to be a dynamic leader. She maintains a high level of professionalism, excels at communicating effectively, and meets any challenge set before her.

In my time working with Mrs. Lee, her support to me as been immeasurable. Every day I learn something from her leadership, her extensive knowledge of teaching and learning, and her approach to problem solving. I can always count on being met with a positive outlook and a fresh passion for whatever the day may bring, which I feel is very rare to find in a colleague. Her organization, time management, effortless juggling of priorities, and extensive knowledge bank have been an invaluable asset to the district, and to me.

Mrs. Lee is an exceptional individual, both as a mentor and as a friend. I am confident her leadership of your organization will ensure success and accomplishments beyond measure.

Sincerely,

Jennifer Lane

Jennifer Lane
Secondary Curriculum Specialist, BISD
Jennifer.lane@bullardisd.net