

May 1, 2015

Tau Beta Sigma National Council
National Honorary Sorority for
College and University Bands

Dear Sisters of the National Council:

It is with much thought and excitement that I submit my name as a candidate to the Board of Trustees for Tau Beta Sigma, National Honorary Sorority. I meet all the qualifications as outlined in section 2.107 of the National Constitution and I have been a member of Tau Beta Sigma for almost 30 years, serving on every level of this organization. Please find attached my professional and Sorority résumé for your review.

Having served on the National level of Tau Beta Sigma, I have been involved in the creation of several of the programs and activities of our organization. I have also worked and supported many of the programs of the Board of Trustees and the Corporation. I am very interested in continuing the excellent progress that has been made with the scholarship programs, capital development and trust fund activities. As Finance Chair for the last four years we have had tremendous growth in our trust accounts but I would still like to explore ways to bring in more corporate sponsors to help supplement our biggest program, the NIB. This last biennium, I had the pleasure working with an outstanding team of Ladies to help bring the Wava Memorial Gardens to reality and I am extremely proud of this project. It turned out better than I ever imagined and will be a legacy for many years to come for such an amazing woman. I am also currently serving as the Alpha Chapter Sponsor at Oklahoma State University and it is quite rewarding to work with such an outstanding chapter.

My experiences as Coordinator of Sponsored Programs for the Seretean Wellness Center at Oklahoma State University are an asset to serve as a Trustee. I am responsible for over 20 different sponsored programs from local, state and national governmental agencies with a combined budget pool of over four million dollars. I have developed excellent time management, communication, conflict resolution and problem solving skills. I have vast experience in budget preparations, fundraising and marketing.

Music continues to be an important aspect of my life as well. I have been a member of the Stillwater Community Band for over twenty years and am responsible for all their promotional information and programs. I am also an active member of the Oklahoma State University Band Alumni Group through the Alumni Association. I was also co chair of the Centennial Celebration for the OSUBA, 2003-2005, and was instrumental in the development of their DVD project. I am enjoying my new role with the Stillwater Band Boosters as a proud Mother of an 8th grade band student and love watching his enthusiasm for music grow.

I am a Life Member of Tau Beta Sigma, member of the Tau Beta Sigma Alumni Association and a donor, my devotion to this organization runs very deep. Please feel free to contact me if you have any questions and I would love to continue to serve as a Board of Trustee member for Tau Beta Sigma. Thank you for your time and consideration.

Sincerely,



Lisa Croston, Life Member
National Historian
Board of Trustees, Finance Chair
Alpha Chapter, Tau Beta Sigma, Sponsor

LISA CROSTON

4519 N. Classen Court
Stillwater, OK 74075

Residence (405) 743-2263

Mobile (405) 880-2295

lisacroston@tbsigma.org

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- ✓ Highly motivated administrator with strong work ethics and professional demeanor.
 - ✓ Proficient with handling multiple projects, accounts and agencies.
 - ✓ Friendly, enthusiastic and loyal with extensive public interaction experience.
 - ✓ Extremely dedicated to vision and mission of Oklahoma State University.
 - ✓ Excellent communication and interpersonal skills.
 - ✓ Considerable practice with community and volunteer organizations and event coordination.
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EDUCATION

Oklahoma State University – Stillwater, OK
Bachelor of Arts, Sociology (December 1997)

EXPERIENCE

- Oklahoma State University Seretean Wellness Center 1992 – Present
Coordinator, Sponsored Programs/Residential Care Certification Program
(2002 – Current; 1997 – 2002 Staff Assistant; 1992 – 1997 Unit Assistant)
- Chief fiscal officer for over 20 sponsored programs totaling over \$4 million dollars.
 - Liaison with OSUSWC and the sponsored programs federal and state agencies.
 - Extremely proficient with University Policies and Procedures including Accounting, Purchasing, Disbursements, Grants and Contracts and working with FBMs.
 - Supervise eight different sponsored program administrators, Administrative Support Specialist and two–six student workers when applicable.
 - Active member of Sponsored Program Review Committee, Student Conduct Committee, and Student Affairs Staff Development Committee.
- Plan It Events, llc 2004 – Present
Owner/Operator
- Owner of small business that specializes in Event Planning, Wedding Coordination and Custom Balloon Décor serving Stillwater and the surrounding area.
 - Active Member of the American Bridal Association, Oklahoma Chapter
 - Certified Balloon Artist, Secretary of the Central Oklahoma Qualatex Balloon Network
- Oklahoma State University Employee Assistance Program 1991 – 1992
Senior Secretary
- Responsible for all scheduling, correspondence and travel.
 - Maintain all confidential files and dictation.
 - Assist Coordinator of Employee Assistance Program with daily operations.
 - Assist the Wellness Center Administrative Assistant with financial responsibilities.

PROFESSIONAL & COMMUNITY AFFILIATIONS

Tau Beta Sigma Alumni Association and Life Member
Twenty year member of Stillwater Community Band, Publication Coordinator, Fundraising Committee member
Oklahoma State University Alumni Association Member, Band Alumni Group
Stillwater Chamber of Commerce
Parkview Home Owner's Association Board Member
Stillwater Band Boosters Member
Central Oklahoma Qualatex Balloon Network, Secretary

Leadership: National Historian and Chair of the History and Archives Committee, 2008-present
Board of Trustees 2011-2015, Finance Chair
Alpha Chapter Sponsor, 2006-present
National Vice President for Special Projects, Tau Beta Sigma, 1999-2001
Appointed National Historian, 1997-1999
Advisor to the Delta Alpha Colony at Langston University, 1998-1999
National Secretary, Tau Beta Sigma, 1995-1997
Southwest District: Alumni Coordinator – 1995; President – 1990-1992; Treasurer - 1988-1989
Alpha Chapter: Membership Educator – 1992; President – 1989; Secretary – 1988; Treasurer – 1987;
Historian – 1986.
Executive Officer, National Convention at Oklahoma State University, 1987-1989

Achievement: Published the TBΣ – From a Local Club to a National Organization, 2011
Honorary Member of the Southwest District, KKΨ, 2014, Southeast District, TBΣ, 2013,
Southwest District, TBΣ, 2011, National Chapter, TBΣ, 2011, Alpha Chapter, KKΨ, 1999
Stanley G. Finck Memorial Award, 2013, TBΣ Distinguished Service Award, 2011,
Wava Baner Turner Award, 2009
TBΣ 1946 Club, Wava Memorial Garden Donor, Century Club Donor
TBΣ Alumni Association Member, Charter Member, National Alumni Association 1996
Outstanding Sponsor finalist for OSU campus groups, 2007
Installing Officer, Delta Alpha Chapter Installation, 1999
Co-Installation Officer, Theta Omicron Chapter Installation, 1996
Parliamentarian, Southwest District Conventions, 1994, 1993
National Chapter Visitation Representative, Univ. of Arkansas, Northeastern State Univ.,
SW Oklahoma State Univ., Cameron Univ., and Northeastern State Univ., 1993
Life Membership, Purchased by the Alpha Chapter, 1992
Presiding Officer, Delta Alpha Chapter Reinstallation, 1992
TBΣ Sister of the Year, Presented by Alpha Chapter KKΨ, 1987
Initiated into the Alpha Chapter at Oklahoma State University, Outstanding Pledge, 1985

Headquarters: Volunteer with general filing and archiving
Stillwater Station Task Force, TBΣ Representative 1992-1993
National Office, Student Worker, 1987-1991

Band History: Stillwater Community Band 1995-Present, Publications Coordinator
Oklahoma State University Alumni Band, 1994-Present, Past Chair Alumni Band Day Event
Member to the Board of Directors, 1996-2000 (President, 2000, Secretary, 1998, 1999)
NIB Concert Band, Oklahoma State University National Convention, 1989
NIB Concert Band, University of Michigan National Convention, 1987
Oklahoma State University Marching Band, 1985-1992
Oklahoma State University Symphonic Band, 1987-1991
Oklahoma State University Spirit Band, 1986-1989
Oklahoma State University Concert Band, 1985-1987, 1992

Conventions: National Conventions: 2013, 2011, 2007, 2005, 2003, 2001, 1999, 1997, 1995, 1993, 1991, 1989, 1987
Southwest District Conventions: 1987-1995, 1997-2000, 2002, 2003, 2005-2007, 2011, 2013-2015
Southeast District Conventions: 1996, 2013, 2015
Western District Conventions: 2001, 2014
Midwest District Conventions: 1992, 1996, 1997, 2006, 2010-2013
North Central District Conventions: 1996, 2005, 2010
Northeast District Conventions: 2014
Served on all committees as member, Chair or Advisor, Presented multiple workshops on History,
Ritual, Sponsor Relations, Chapter Operations as well as other miscellaneous workshops.





Tau Beta Sigma

Alpha Chapter

April 30, 2015

Dear Tau Beta Sigma National Nominations Committee:

I am writing this letter in support of Lisa Macdonald Croston. I have known Lisa since I began my journey as a candidate for membership for the Alpha Chapter of Tau Beta Sigma in the Fall of 2013. Throughout my personal journey from membership candidate to President, Lisa has been a guiding voice and source of encouragement for me. Throughout the past nine years as our sponsor, Lisa has done the same for the entire Alpha Chapter.

As sponsor, she has served diligently with an enthusiasm for Tau Beta Sigma and a genuine interest in the chapter's welfare as well as a genuine interest in the welfare of the individual sisters of the chapter. Lisa has been an incredible resource on the history, ideals, and purposes of Tau Beta Sigma. She has used her extensive knowledge of the sorority and experience in all levels of the sorority to help guide the Alpha Chapter on all matters of the chapter's operations.

It is with great pleasure that I recommend Lisa for your consideration.

Please contact me if I can be of further assistance.

Sincerely,

A handwritten signature in cursive script that reads 'Nicole Branstetter'.

Nicole Branstetter
President
Alpha Chapter
Tau Beta Sigma
Oklahoma State University



OSU, Department of Wellness

April 25, 2015

Tau Beta Sigma National Council
National Headquarters
PO Box 849
Stillwater, OK 74076
Attn: Tau Beta Sigma Nominations

1514 W. Hall of Fame
Stillwater, OK 74078-2026
405-744-WELL (8355)

Admin Fax: 405-744-7670
Lab Fax: 405-744-8448

wellness.okstate.edu

Dear Council Members,

I am pleased to write in support of Lisa Croston to continue her service on the Board of Trustees for Tau Beta Sigma. She is an individual who is bright, energetic and very capable.

I work as the Associate Director for Sponsored Programs at the Department of Wellness on Oklahoma State University's campus where I administer 20 sponsored programs from local, state and national governmental agencies with a combined budget of over four million dollars annually. Additionally, I serve as the current Chair of the Association of Assistive Technology Act Programs (ATAP) a non-profit, national member-based organization comprised of state Assistive Technology Act Programs funded under the Assistive Technology Act (AT Act). I have known Lisa for 19 years and have worked closely with her in her role as Fiscal Coordinator of Sponsored Programs and became her direct supervisor nine years ago. As the Fiscal Coordinator of Sponsored Programs, Lisa is currently responsible for fiscally supervising all 20 sponsored programs, which are housed at OSU's Department of Wellness from local, state and national governmental agencies with a combined budget of over four million dollars annually. Understandably, this position requires a highly organized individual who can effectively and accurately balance the contractual and budgetary needs of many programs, as well as, an individual who must successfully work well with a variety of program managers and personnel in the OSU Grants and Contracts Division. In summary, I have been professionally associated with Lisa for 19 years working with her in a variety of capacities and I believe I can speak to both her strengths and qualities as a person and as a professional.

Lisa is a hard working individual who is both thorough and comprehensive regarding her work habits. She is a motivated individual who works equally well independently and in group settings. She is very knowledgeable with regard to budget preparations in alignment with OSU Policy and Procedures. She frequently takes advantage of training opportunities in order to enhance her skills and has developed a number of internal systems at the Department of Wellness to assist all programmatic fiscal officers with accuracy in their job performance. She maintains regular fiscal meetings with all programmatic personnel to ensure timely and seamless delivery of fiscal services. She is an honest and straightforward individual who recognizes the importance in being a good steward of programmatic funds. She possesses good problem solving skills, which is necessary in a position that has a large and diverse number of programs.

Lisa previously served on the Tau Beta Sigma National Council as Secretary and Vice President for Special Projects. She is a Life Member of Tau Beta Sigma and was a charter member of the national Alumni Association of Kappa Kappa Psi and Tau Beta Sigma. She has maintained an active role with the Stillwater Community Band for over 19 years and is also an active member of the OSU Alumni Band Association.

Lisa is a true professional. She possesses excellent oral and written communication skills. She is highly organized possessing the ability to balance multiple projects and priorities in both her professional and personal life while maintaining a focus on the task at hand. As Coordinator of Sponsored Programs she oversees 20 programs that are quite diverse in scope of work and funding amounts.

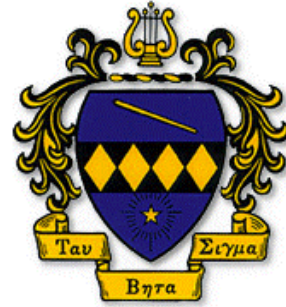
In closing, Lisa is a bright, capable person and professional, as well as, being a pleasure to work with. I highly recommend her for this continued position on the Tau Beta Sigma Board of Trustees. If you would like to contact me for further information, I can be reached at 800.257.1705 or linda.jaco@okstate.edu

Sincerely,

A handwritten signature in cursive script that reads "Linda Jaco".

Linda Jaco
Associate Director for Sponsored Programs
Oklahoma State University, Department of Wellness
ATAP Board of Director, Chair

Tau Beta Sigma 2015 National Delegation
Lexington, Kentucky



Dear Sisters and Brothers,

It is an honor to recommend Lisa Croston for continued service on the Board of Trustees of Tau Beta Sigma National Honorary Sorority for College and University Bands. I have known Lisa for twenty-six years, and during that time I have seen her dedication to the ideals of Tau Beta Sigma on many levels. She demonstrates the best qualities of a Sister by offering her time, experience, ideas, and enthusiasm freely to all members who need assistance. I have consistently been impressed by Lisa's unwavering loyalty to TBS regardless of her own needs; she is always ready to do what is needed to support our sorority. Lisa is an exemplary Life Member, having demonstrated loyalty and dependability to our Sisterhood consistently since her initiation.

As a Trustee, Lisa will draw upon her experiences as a member and officer at the Chapter, District, and National levels of Tau Beta Sigma, her professional experience coordinating budgets, programs and training, plus her work as a small business owner. Her continued commitment to music and bands is evident through her membership in the Stillwater Community Band, the OSU Alumni Band Association, and as sponsor of the Alpha Chapter. While serving as our National Historian and Chair of the History and Archives committee, she has been the driving force behind the preservation of the Sorority's history. All of these qualities demonstrate that Lisa has the knowledge, skills, and passion to continue to serve the Sorority as a Trustee.

I believe Lisa's experience with fiscal supervision, fundraising, marketing, and event planning, along with her knowledge of Tau Beta Sigma at all levels will contribute to the continued success of the Sorority. I recommend her with enthusiasm!

Sincerely,

Wendy R. McCann

Wendy R. McCann

Midwest District Counselor 2003-2010, Interim Counselor 2015

TBS SWD NAA Director 1998-2001

TBS SWDAA President 1994-1997, 1998-1999

TBS Life Member & Honorary Member of the National Chapter

KKPsi Life Member